

ARLINGTON COMMUNITY SCHOOLS
TIME SHEET SCHEDULE
SCHOOL SECURITY OFFICER
10 MONTH SALARIED - 8 HOURS PER DAY
2023- 2024

FISCAL PAY PERIOD	# DAYS WORKED HOLIDAY / VACATION	PRINCIPAL DISCRETIONARY		ACTUAL DAYS WORKED					PAYROLL DATE
				M	T	W	T	F	
3		4	JULY JULY	31		26	27	28	8/15
4	8	3	AUGUST AUGUST AUGUST	7 14	1 8 15	2 9	3 10	4 11	8/31
5	12		AUGUST AUGUST AUGUST	21 28	22 29	16 23 30	17 24 31	18 25	9/15
6	11		SEPTEMBER SEPTEMBER SEPTEMBER	4 11	5 12	6 13	7 14	1 8 15	9/29
7	10		SEPTEMBER SEPTEMBER	18 25	19 26	20 27	21 28	22 29	10/13
8	8		OCTOBER OCTOBER	2 11	3 12	4 11	5 12	6 13	10/31
9	12		OCTOBER OCTOBER OCTOBER	16 23 30	17 24 31	18 25	19 26	20 27	11/15
10	11		NOVEMBER NOVEMBER NOVEMBER	6 13	7 14	1 8 15	2 9	3 10	11/30
11	9		NOVEMBER NOVEMBER NOVEMBER				16 23	17 24	12/15
12	11		DECEMBER DECEMBER DECEMBER	4 11	5 12	6 13	7 14	1 8 15	12/29
13	5.5		DECEMBER DECEMBER	18 25	19 26	20		22	1/12
14	10		JANUARY JANUARY JANUARY	1 8 15	2 9		4 11	5 12	1/31
15	12		JANUARY JANUARY JANUARY	22 29	16 23 30	17 24 31	18 25	19 26	2/15
16	11		FEBRUARY FEBRUARY FEBRUARY	5 12	6 13	7 14	1 8 15	2 9	2/29
17	9		FEBRUARY FEBRUARY FEBRUARY		20 27	21 28	22 29	16 23	3/15
			MARCH					1	

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				M	T	W	T	F	
18	9		MARCH	4	5	6	7	8	3/28
			MARCH	11	12	13			
19	10		MARCH	18	19	20	21	22	4/15
			MARCH	25	26	27	28	29	
20	11		APRIL	1	2	3	4	5	4/30
			APRIL	8	9	10	11	12	
			APRIL	15					
21	11		APRIL		16	17	18	19	5/15
			APRIL	22	23	24	25	26	
			APRIL	29	30				
22	11		MAY			1	2	3	5/31
			MAY	6	7	8	9	10	
			MAY	13	14	15			
23	4.5		MAY				16	17	6/14
			MAY	20	21	22			
			196	7	TOTAL DAYS	203			

24	2023/2024	CONTRACT BALANCE	6/28
1	2024/2025	CONTRACT BALANCE	7/15
2	2024/2025	CONTRACT BALANCE	7/31

PAID HOLIDAYS	11
PAID VACATION	10
Flex Days for PD over the summer	5
Principal Discretionary	2

*Note - Due to Veterans Day falling on a Saturday, November 11th - November 22nd will be a PAID Holiday for FY24.